## **Student Drop-Off & Pickup Safety Procedures**

## **Elementary & Middle School on Doctor Street**

- 1. All traffic going north on Doctor Street should pull up to curb before yellow line on street and drop off students.
- 2. Do not park on the east side of the Doctor Street between 7:30am to 8:30am & 2:30pm to 3:15pm on regular school days. Parking is allowed on the west side of Doctor Street all day long.
- 3. The bus lane is to remain open from 7:45am to 8:20am and 2:45pm to 3:10pm on school days.
- 4. On late starts or early outs, the times in 2 & 3 will be adjusted accordingly.
- 5. All students should be dropped off on curb side of street. If you traveling north, your children should be dropped off on the east side of the street. If you are traveling south, your children should be dropped off on the west side of the street. DO NOT DROP STUDENTS OFF IN THE MIDDLE OF THE STREET.
- 6. SPEED LIMIT IS 25 MPH IN THIS SCHOOL ZONE.
- 7. All erratic and unlawful driving will be reported to the Manchester Police Department along with license plate of vehicle and description of incident. Violators will be prosecuted fully according to the law.
- 8. The turning lane on Harris Street south of Lambert Elementary School must remain open, no parking along north side of Harris Street between Doctor Street and west entrance to Lambert Elementary School parking lot.
- 9. All handicap areas are to remain open unless vehicle has proper permit. Permit must be visible.
- 10. All students are to use the crosswalks provided at each intersection.
- 11. All bike riding students need to walk bike until off school grounds and across the crosswalks.
- 12. From 8:30am to 2:30pm and after 3:10pm, parents can use the whole east side of Doctor Street for student drop off or pick up.
- 13. All school buses will be leaving at 3:10pm. The district would appreciate it if the parents of the town students would arrive after that to pick up their children.
- 14. There is about 15 minute time frame in the AM and PM that everyone needs to do their part in making the arrival and departure of our students as safe as possible. The adults have to teach their children the safe way to cross the street, get out of the vehicles and be respectful to others. By the adults setting a great example for the children, we can make this time of day safe for everyone involved.

